



DEPUTY UNDER SECRETARY OF DEFENSE FOR
LOGISTICS AND MATERIEL READINESS
3500 DEFENSE PENTAGON
WASHINGTON, DC 20301-3500

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MEMORANDUM FOR THE DIRECTOR, DEFENSE LOGISTICS AGENCY

SUBJECT: Department of Defense Activity Address Code (DoDAAC) Process Review

Recent General Accounting Office (GAO) reports have cited numerous weaknesses in the validation and use of DoDAACs and the methods used for update and control of such codes within the Department of Defense Activity Address File (DoDAAF). Equally important were results related to DoDAACs in the Y2K tests performed between April-July of 1999. DoDAACs are crucial to DoD logistics business processes and must be managed to ensure efficient and effective materiel distribution and accounting and to prevent abuse.

I request that your office initiate a review of the DoDAAC process and provide recommendations for a redesign which takes advantage of modern electronic commerce methods to meet the total needs of users while preventing misuse. In regards to misuse, I request you consider information assurance related aspects associated with the DoDAAC. This review should be done with full participation of the Military Services/Agencies and the Defense Automatic Addressing System Office (DAASC). The reengineered system shall provide a single authoritative source for all activity address information and support real-time query and input/update. The system shall include both standard DoDAAC and intra-Service/Agency-unique data elements for DoDAAC additions, revisions, and deletions in the DoDAAF. Design and implementation of the Web-based application should include methods to:

- Register all DoDAAC data elements in the DoDAAF
- Provide real-time input/update to the DoDAAF
- Provide automatic feedback and update of Military Service/Agency systems
- Provide inter-Service/Agency DoDAAC validation inquiry from a single source
- Eliminate annual DoDAAC validation requirement and need to reconcile DAASC and Military Service/agency files
- Automatically validate the consistency between DoDAAF and Military Service/Agency systems
- Prevent corruption, denial, compromise, and repudiation



Please provide your plan of action to reengineer the DoDAAC process and a draft policy memorandum to effect this action to this office within 30 days. Further, please provide periodic updates, as requested, to the Defense Logistics Information Board. My Action Office for this matter is Mr. John Nyere, (703) 692-6032, email john.nyere@osd.mil.



Allen W. Beckett
Acting