

<b>COST COMPARISON ANALYSIS (Check Appropriate Box)</b> <input type="checkbox"/> EXPANSIONS, <input type="checkbox"/> NEW REQUIREMENTS, AND <input type="checkbox"/> CONVERSION TO IN-HOUSE					ACTIVITY	FUNCTION		
IN-HOUSE PERFORMANCE COSTS (By Performance Period)	TYPE OF COST	FIRST PERIOD	SECOND PERIOD	THIRD PERIOD	FOURTH PERIOD	FIFTH PERIOD	TOTAL	REF
	1. Personnel							A-
	2. Material and Supply							B-
	3. Other Specifically Attributable Costs							C-
	4. Overhead Cost							D-
	5. Cost of Capital							E-
	6. One-Time Conversion Cost							F-
	7. Additional Costs							G-
	8. Total In-House Cost							
CONTRACT PERFORMANCE COSTS (By Performance Period)	9. Contract Price							H-
	10. Contract Administration							I-
	11. Additional Costs							J-
	12. One-Time Conversion Cost							K-
	13. Gain or Loss on Disposal/ Transfer of Assets (Expansion)							L-
	14. Federal Income Tax (Deduction)	(            )	(            )	(            )	(            )	(            )	(            )	M-
	15. Total Contract Costs							
COST COMPARISON AND FINAL DETERMINATION	16. Conversion Differential (For expansions, note net difference, Cost Comparison Handbook, Chapter V, E.4.)							O-
	17. Total (Line 8 and Line 16)							
	18. Cost Comparison (Line 17 Minus Line 15) Positive Result on This Line Supports Decision to Accomplish Function by Contract.							
	19. Cost Comparison Determination (Check Block):			REMARKS				
<input type="checkbox"/> Accomplish In-House <input type="checkbox"/> Accomplish by Contract								

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**SIGNATORIES**

20. PREPARER OF IN-HOUSE ESTIMATE <i>(Includes Lines 1-6 &amp; 8-11)</i>	PRINT NAME	TITLE
	ORGANIZATION	DATE
	SIGNATURE	
21. COMMANDER <i>(Includes Lines 1-6)</i>  I CERTIFY the Government's in-house cost estimate is based on the most efficient and cost effective methods and organization practicable.	PRINT NAME	TITLE
	ORGANIZATION	DATE
	SIGNATURE	
22. INDEPENDENT REVIEW OFFICIAL <i>(Includes Lines 1-6, 8-11, &amp; 14)</i>  I AFFIRM	PRINT NAME	TITLE
	ORGANIZATION	DATE
	SIGNATURE	
23. PREPARER OF COST COMPARISON <i>(Includes Lines 7, 12-14, &amp; 15-17)</i>	PRINT NAME	TITLE
	ORGANIZATION	DATE
	SIGNATURE	
24. REVIEWER OF COST COMPARISON <i>(Includes Lines 7, 12-14, &amp; 15-17)</i>  I HAVE VERIFIED the entries and calculations made in accomplishing the cost comparison.	PRINT NAME	TITLE
	ORGANIZATION	DATE
	SIGNATURE	

**INSTRUCTIONS**

Lines 1-19: a. Enter amounts rounded to nearest dollar. Drop 1 to 49 cents and add one dollar for 50 to 99 cents.  
 b. Attach supporting documentation as prescribed for each element of cost for which an entry is made and identify it with the established reference.  
 Pages should be separately numbered with the prescribed alphabetic reference and in numerical sequence, e.g., A-1, A-2, A-3.  
 c. Entries in "REF" column should indicate total number of supporting documentation pages submitted, e.g., A-14 means reference "A" consists of 14 pages, numbered A-1 through A-14.  
 d. For more specific instructions refer to DLA cost guidance and the Cost Comparison Handbook, Enclosure 7, of DODI 4100.33, dated 9 Sep 85.

Line 20: Signed and completed by preparer, normally someone in the Office of Comptroller of the field activity.  
 Line 21: Signed and completed by Commander of field activity where commercial activity subject to this A-76 cost comparison is located. This certification, required for compliance with Public Law 96-342 (amended by Public Law 97-242), Section 502(a)(2)(C), must be made prior to date for receipt of bids or initial proposals.  
 Line 22: Signed and completed by independent reviewing official as designated by DLA-CI. Must be completed following preparation of Government's cost estimate and prior to date for receipt of bids or initial proposals. Reviewing official must complete affirmation statement.  
 Line 23: Signed and completed on date Government bid is opened by the Contracting Officer assigned to accomplish the cost comparison.  
 Line 24: Signed and completed by reviewer on date Government bid is opened. Reviewer is normally the Commercial Activities Program Coordinator.